



SPARK MONTHLY SERVICES

The One & Only Spark Package

ACCOUNTING SERVICES

- Bi-weekly Posting of All Business Bank and Credit Card Transactions
- Complete Monthly Bank and Credit Card Reconciliations
- Posting Cash Receipts
- Posting Payroll Journals
- Precision Accounting with Accruals and Prepayments
- Monthly Revenue and Expense Ledger Reconciliations
- Cost and Expense Analysis
- Accounts payable review & reporting
- Accounts receivable review & reporting
- Monthly Financial Reporting Package
- Monthly Financial Review Meeting
- 1099 Review & Reporting – (additional fees for forms)*
- Year-end Financial Review & Strategy Meeting
- Communications with CPA
- Review and Reorganize Chart of Accounts to Improve Financial Reporting (when applicable)

PROFIT FIRST SERVICES

- Introduction to PF – Free Profit First book
- PDF of Core Chapters
- Unlimited Access to Profit First University
- Profit First Instant Assessment (Snapshot)
- Profit First Complete Profit Assessment (Custom Blueprint)
- Custom Profit First Allocation Calculator
- Profit First Setup Checklist (For easy implementation)
- Kick-off Meeting & Launch
- 30 Day Check In
- Quarterly Profit Assessments
- Quarterly Profit Review & Profit Strategy Meetings
- Year-end Profit Review – Financials and Profit Assessment

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FREQUENCY OF CONTACT

- Monthly strategic meetings
- Unlimited phone support
- Unlimited email support
- Response Time: Within 24 hours

STARTING AT

\$1000*



Add ons


ACCOUNTING SERVICES

- \$1,000* for POS/Apps Integration with QBO (One-Time Fee)
- \$500* for Full-Service Accounts Payable with Weekly Cash Flow Monitoring
- \$500* for Full-Service Accounts Receivable with Weekly Cash Flow Monitoring
- \$250* for Performing or Assisting with Profit First Allocations
- \$150* for Completion of Sales, Meals, Liquor Tax Returns & Filings
- \$150* for Quarterly Adjustments to Tax Rates by County (where applicable)
- \$600* for Daily/Weekly/Monthly Posting from POS
- \$1,000* for 3-Way Reconciliation in QuickBooks Online
- \$1,000* for Job Costing
- \$500* for Class Tracking



***PLEASE NOTE THAT PRICING MAY BE ADJUSTED TO ACCOMMODATE THE UNIQUE REQUIREMENTS AND CIRCUMSTANCES OF EACH BUSINESS.**

Please don't hesitate to call or email us with any questions. Our team is always ready to find you the answers you're looking for!

 (781) 871 1003

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The Spark Team